

48353 – KS1 Simple Shop

Assembly Instructions

Components:												
Part	Name	Qty	Part	Name	Qty	Part	Name	Qty	Part	Name	Qty	Tools Required
A.	Posts	4	B.	Bottom Shelf	1	C.	Shelf (Blackboard edge)	1	D.	Top Frame	1	Electric Drill
E.	4,0x70mm Screws	24	F.	Hooks	4	G.	3,5x25mm screws	8				Tape Measure

1. Check you have all the components. Please note part C has blackboard edges and 4 hooks on the ends.	2. Position one of part A & part B as shown, leaving a 50mm gap at the bottom. Screw into place in the direction indicated, using 2x 70mm screws.	3. Repeat step 2 with remaining parts A.	4. Position part C as shown at a height of 560mm from the ground. Screw into place in the direction indicated, using 8x 70mm screws.
5. Position part D as shown. Screw into place in the direction indicated using 8x70mm screws.	6. Attach hooks using 2x 25mm screws per hook.	7. Done. Enjoy! Display items not included.	

Outdoor Wooden Products

Installation

- For any self-assembly products, ensure that it is fully and correctly assembled by following the instructions that are provided with the item. Please contact Cosy if you do not receive these instructions prior to assembly as Cosy is not liable for damage caused by incorrect assembly. Small parts such as screws, rivets, nuts, bolts and washers need regular checks to ensure they are securely in place as part of your care and maintenance routines.
- Outdoor wooden products can be heavy and must be moved and handled correctly when building and siting them. They should be moved by at least two people using best practice manual handling techniques and procedures.

Safety

- As many of the products we supply are classed as 'toys' children should be appropriately instructed and supervised at all times when using them.
- As with any new piece of equipment or new children using existing equipment, a risk benefit assessment needs to be undertaken and rules for use clearly communicated to ensure maximum fun in the safest way.
- Point out obvious specific risks relating to individual products and rules of use.
- Identify which products may need higher levels of supervision and store them in an area to be treated differently.
- If you are using outdoor products be aware that the risk will increase relating to certain weathers such as increased slippiness, manage accordingly.
- Inform the participants that as some items are heavy or long, they should not be carried or held above head height and that some should ideally be moved using two people to ensure that no injuries occur.
- Ensure all supervisors are risk awareness trained and there is a sufficient level of supervision at all times.

Maintenance

Outdoor wooden products can be prone to changes in appearance and shape, especially in extreme weather conditions. These will not affect the structural integrity of the product, this is a natural feature.

- All treatment on the play equipment **MUST** be re-applied 6-12 months after purchase to help prolong its life.
- Please ensure that any stains or paints used are child-friendly and non-toxic.
- If the blackboard paint begins to deteriorate, you can refresh this by sanding off the spoiled paint and reapplying over this area. You can purchase this paint directly from Cosy or any respectable hardware retailer.
- Feel free to sand any edges that become rough or splintered and wire brush any mould or moss to keep the product useable and clean.
- If your product has doors, ensure that at the end of each session, the doors are completely closed with all latches used where applicable to help lessen any warping over time.
- These products can be used inside and outside. They must be stored dry in a covered area when not in use as this will greatly prolong their lifespan.
- Check play equipment daily after use for breaks and hazards such as cracks and splinters.
- We recommend that all products are checked and maintained regularly to ensure they are kept in pristine condition.